**Hours:** 40 per week + overtime when required

**Title:** Operator

**Location:** Swadlincote

**Salary:** Negotiable depending on experience

**Holidays:** 20 per annum + 8 days public/bank holidays

**Reporting to:**

Operations Manager

**Duties and responsibilities**

The primary responsibilities of the Operator include:

* Always work safely, respecting the companies Safety, Health and Environmental guidelines and policies. Intervene when you see something unsafe;
* Follow the safe work instructions and procedures given to you by your supervisor (Team Leader or Senior Operator) and the Operations Manager. Only perform jobs for which you have been trained or for which you are being trained and under supervision;
* Duties that the Operator initially will be required to learn and do are:
  + Machine operation;
  + Weighing and labelling products;
  + Manual handling – stacking products onto pallets;
  + Forklift operation;
  + Performing machine checks;
  + Performing quality checks on the products;
* Ensure the on time delivery of production and productivity targets in their area;
* Be available and ready for training and to learn new jobs;
* Focus on quality in everything you do;
* Communicate issues or problems that prevent or inhibit the safe and efficient performance of your job;
* Maintain the work area and contribute to make improvements.

**Person specification**

The successful applicant will have the following qualifications and personal attributes:

* Essential:
  + Minimum GSCE level on leaving school;
  + Demonstrated literacy and numeracy;
  + The work can be physically demanding. Prospective candidates should satisfy themselves that they are physically suited to the requirements of the job;
  + Open and honest;
  + Motivated and determined to succeed;
  + Respectful and considerate towards others.
* Desired:
  + Has pursued previous vocational training such as an apprenticeship or similar;
  + Computer and technology literate;
  + Licensed to operate a forklift truck.